

HQM Properties, Inc. & L&T Affordable Housing Urban Renewal
 455 Diamond Spring Road
 Denville, NJ 07834
 973-559-6655-Office
 Email to: ewalker@hqmprop.com/ or Fax: 973-664-1083

APPLICATION FOR WAITING LIST

Please select **ONLY ONE** property to apply and applicable (*Incomplete applications will be returned*)

- 24 Central Ave, Madison, NJ (Firehouse Apartments (Age-Restricted 62+))
- 44 Cook Ave, Madison, NJ (Robert T. Burrough Apartments (Age-Restricted 62+))
- 30 Central Ave, Madison, NJ (Low- and Moderate-Income Families)
- Davenport Apartments, Morris Plains, NJ (Low- and Moderate-Income Families)
- The Farm at Harding, Morristown, NJ (Low- and Moderate-Income Families)

Last Name: _____ Middle: _____ First Name: _____

Email Address: _____ Cell Phone/Home #: _____

Address _____ County: _____

Bedrooms: _____ Rent paid \$ _____ Landlord's name & phone: _____

Alternate Contact Name & Phone: _____

List all persons who will live in the rental unit:

<u>FULL NAME</u>	<u>RELATIONSHIP</u>	<u>BIRTH DATE</u>	<u>AGE</u>	<u>SEX</u>
1. <u>HEAD OF HOUSEHOLD</u>	_____	_____	_____	M/F
Social Security # _____				
2. _____	_____	_____	_____	_____
SS # _____				
3. _____	_____	_____	_____	_____
SS # _____				
4. _____	_____	_____	_____	_____
SS # _____				
5. _____	_____	_____	_____	_____
SS # _____				

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6. _____

SS # _____

CHECK THE ANSWERS TO ALL OF THE FOLLOWING QUESTIONS:

- Yes No Are **all** members of your household U.S. citizens or permanent residents of the U.S.?
If no, explain: _____
- Yes No Do you currently have a HUD Section 8 Housing Choice Voucher?
- Yes No Has anyone named on this application been convicted of a drug-related criminal activity related to the manufacture or production of methamphetamine on the premises of federally assisted housing. _____
- Yes No Is anyone named on this application subject to lifetime registration under a state sex offender registry? _____
- Yes No Are there any absent household members who under normal conditions would live with you? If yes, explain: _____
- Yes No Do you expect any additions to the household within the next twelve months?
If yes, explain: _____

**INCOME: CHECK THE ANSWER TO ALL OF THE FOLLOWING QUESTIONS.
DOES ANYONE LISTED ON THIS APPLICATION RECEIVE OR EXPECT TO RECEIVE INCOME FROM:**

- Yes No Employment? (Includes: *hourly wages, salary, cash earnings, consulting, etc.*)
- Yes No Self-employment? (For example: *housecleaning, babysitting, landscaping, painting*)
- Yes No Social Security, SSI, SSD?
- Yes No Regular payments from a pension, retirement benefit, annuities, or Veteran's benefit?
- Yes No Unemployment or worker's compensation?
- Yes No Child support or alimony? **Amount: \$ _____ per week**
- Yes No Regular pay as a member of the Armed Forces?
- Yes No Temporary Assistance to Needy Families (welfare) or General Assistance?
- Yes No Regular payments from any type of settlement? (For example, *insurance settlement.*)
- Yes No Regular gifts or payments from anyone outside of the household? (This includes anyone supplementing your income or paying any of your bills.)

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- Yes No Regular payments from lottery winnings or inheritances?
- Yes No Regular payments from rental property or other types of real estate transactions?
- Yes No Any other income sources or types not listed? Specify: _____

LIST ALL INCOME: (REFER TO THE LIST ABOVE. Fill out *completely* for third party verification.)

<u>Name of Family Member Receiving Income</u>	<u>Name & Address of Income Source</u>	<u>Gross amount received per year</u>
_____	_____ _____ _____	_____
_____	_____ _____ _____	_____
_____	_____ _____ _____	_____
_____	_____ _____ _____	_____

ASSET INFORMATION

CHECK THE ANSWER TO ALL OF THE FOLLOWING QUESTIONS. DOES ANYONE LISTED ON THE APPLICATION HAVE ANY OF THE FOLLOWING?

- Yes No Checking or savings account?
- Yes No CDs, money market accounts or treasury bills?
- Yes No Stocks, bonds, or securities?
- Yes No Life insurance policies or trust funds?
- Yes No Pensions, IRAs, Keogh, 401(k) or other retirement/investment accounts?
- Yes No Real estate, rental property, land contracts/contract for deeds or other real estate holdings? If yes, attach list of all addresses, market value and rental income

LIST ALL ASSETS: (REFER TO LIST ABOVE & fill out *completely*, attach separate sheet if needed.)

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Account/Asset Type (For example, checking, savings, brokerage, mutual fund, etc.)

_____ Institution Name _____ Balance _____
_____ Address _____ Interest Rate _____
_____ Account # _____

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_____ Address _____ Interest Rate _____
_____ Account # _____

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CERTIFICATION BY APPLICANT:

BY SIGNING THIS APPLICATION,

- I / WE DECLARE THAT ALL OF MY / OUR RESPONSES ARE TRUE AND COMPLETE.
- I / WE AUTHORIZE THE **HQM PROPERTIES, INC.** TO VERIFY THIS INFORMATION, INCLUDING CRIMINAL BACKGROUND, RETAIL CREDIT CHECKS, AND RENTAL HISTORY IN ACCORDANCE WITH THE NJ FAIR CHANCE IN HOUSING ACT, AND ANY REPORTS DEEMED NECESSARY,
- I / WE UNDERSTAND THAT DAVENPORT VILLAGE IS A FULLY SMOKE-FREE FACILITY.
- I / WE UNDERSTAND THAT THERE WILL BE NO PETS ALLOWED.
- I / WE UNDERSTAND THAT THE **HQM PROPERTIES, INC.** MUST BE NOTIFIED OF ANY CHANGE IN ADDRESS.

New Jersey's Fair Chance in Housing Act, N.J.S.A 46:8-52 to 64 (FCHA), limits a housing provider's ability to consider a person's criminal history in deciding whether to extend an offer or whether to rent a home after extending an offer. Full disclosure regarding this law is being made to you in a supplemental notice. Your signature below confirms your receipt of both documents,

By signing below, I/we authorize that the above information is correct and complete and authorize Landlord to obtain information it deems desirable in the processing of my application, including credit reports, civil or criminal actions, rental history, employment/salary details, police and vehicle records, and any other relevant information. If I rent the unit, I understand the information on this form may be maintained in a tenant database for up to 5 (five) years after I vacate the premises.

Signature of Head of Household

Date

Signature of Co-head/Spouse

Date

In the selection of all tenants the HQM Properties, Inc., does not discriminate against any person because of race, color, religion, sex, handicap, familial status, or national origin.

Attention Hearing/Speech Impaired Individuals: Operator Assistance for TTY/TTD users: 1-800-855-1155

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